

## REGULAR SESSION MINUTES

June 8, 2015

A meeting of the Swampscott School Committee was held in room B129 at Swampscott High School commencing at 7:02 p.m. with the following members present: Ms. Carin Marshall, Chairman, Ms. Amy OConnor, Vice Chairman, Mr. Ted Delano and Ms. Suzanne Wright. Also Present: Ms. Pamela Angelakis, Superintendent of Schools, Ms. Lois Longin, Director of Curriculum and Instruction and Mr. Evan Katz, School Business Administrator. Ms. Gargi Cooper and Student Representatives Megan Russo and Ian Crimmins were absent.

Ms. Marshall explained two students were invited to come and lead the pledge of allegiance and read the Mission Statement of the District. She gave the Committee some background on each student and introduced Clarke School students Nate Maercklein and Samantha Videtta.

### PUBLIC COMMENT

There was none.

### COMMITTEE COMMENT

Mr. Delano gave Ms. Marshall a packet of information relating to the roles and responsibilities of being the Chair. He also congratulated the teams and clubs for a successful school year as well as congratulated the retirees in attendance for their many years of service. Mr. Delano added that graduation was a great event and that Governor Baker added a nice touch to the ceremony. He also requested a moment of silence for a recent graduate of SHS, Natali Masarskaya, who recently passed away. He also requested that the High School recognize her passing in the upcoming week.

A moment of silence was held for Natali.

Ms. Wright spoke about an email she received regarding bills which will be heard at the State House this week. She questioned whether the Committee should be talking regularly about these issues and how to stay more informed. Ms. Marshall requested she forward the email to the other members. Ms. Angelakis suggested discussing it as a future agenda item. Ms. Wright also echoed Mr. Delano's comments on graduation and said it was a nice day.

Ms. OConnor also commented on graduation and said the students seem like a group of well rounded, down to earth kids. She further commented on the music program at the Middle School and hoped that there may be an opportunity to expand the music program.

Ms. Marshall also echoed everyone's comments on the graduation. She also spoke about the TV auction and said what fun it was participating in that.

*Ms. Cooper arrived to the meeting at 7:15 p.m.*

### CONSENT AGENDA

#### MOTION:

It was moved by Ms. OConnor and seconded by Mr. Delano to accept Consent Agenda.

Mr. Delano commented that he was not in attendance at the May 18<sup>th</sup> meeting. Ms. Wright stated she noticed warrants in the drop box that were not on the agenda for approval. Mr. Katz said he would look into that.

#### VOTE ON MOTION:

The motion passed unanimously.

### SUPERINTENDENT'S REPORT

#### Recognition of teacher retirees 14-15SY

Ms. Angelakis called forward four teachers who will be retiring at the end of the school year. She introduced Hadley teachers, Mary Clain and Shirley Sanchez, Middle School teacher Pam Larson and High School teacher Carol Thompson. She gave biographical information for each teacher and thanked them for their many years of service to the District and each teacher got a package of note cards. Ms. Angelakis also recognized three teachers who couldn't be present this evening, but she would send them a note with a package of note cards as well. They were Middle School teacher Ann Bush, Clarke teacher Geoff Lawton and Stanley teacher Roberta McGowan.

### **SEF Update**

Ms. Angelakis gave the Committee an overview of the projects and grants which SEF has been involved with this school year, including the replacement of the projector at the High School. She also thanked them for allowing her to be involved through this grant season to coordinate where money would be best allocated. She added that they hoped to have the projector installed over the summer and would have a celebration in the fall. She further reminded all that SEF's Summer Soiree was July 18th and anyone interested in attending could refer to their website for ticket information.

### **Behavior Based Energy Reduction**

Ms. Angelakis stated she had been approached by Peter Kane to participate in a behavior based energy reduction program at one of the District's School. She explained that the Middle School had been chosen and that Mr. Murphy was behind the project. She explained the purpose was to make simple behavior changes that hopefully people would incorporate into their daily activities to help with energy reduction. She explained a baseline would be taken of energy consumption and then a study to see how much was saved. She added it was another way to partner with the town in order to save energy.

### **SPS Preschool Reader's Choice Award**

Ms. Angelakis announced that the District's integrated preschool, run by Martha Raymond, has recently been selected as Wicked Local's number one choice or honorable mention for a local preschool. Ms. Angelakis said she was proud of the program and its being recognized. Ms. OConnor added that she could not say enough good things about the program.

### **Enrollment of Non-Resident Teacher's Student(s)**

Ms. Angelakis gave an update to the student enrollment for non-resident teacher's students. She explained that two teachers, each with two children, had put in a request to enroll but only if they moved out of District over the summer. She explained the highest number in the fall could be seven, with the low end being three which were currently enrolled. Ms. Angelakis reminded of the procedure put in place for enrollment and Mr. Delano questioned whether the procedure was adhered to with these requests. Ms. Angelakis stated it was and everything was followed.

### **K-12 Educational Task Force Update**

Ms. Angelakis gave an update on the meetings with the K-12 Task Force. She explained that the prior master plans had been reviewed and the group is working on creating a simple survey which will be distributed. She also stated that they would be looking into the option of modular schools to possibly present to the group. Ms. Angelakis stated she would be meeting with the Leadership Team next to work on their goals.

### **Extended Day Program**

Ms. Angelakis said there was a miscommunication about an increase in tuition rates for next year and that Ms. Longin and Mr. Katz would be meeting with Ms. Stone to reevaluate the tuition and would send updated information out before the end of the school year. Mr. Katz added that there hasn't been an increase in tuition since 2009 and that the whole program was being evaluated.

Ms. Angelakis concluded her report.

### **SCHOOL BUSINESS ADMINISTRATOR**

Mr. Katz outlined a spreadsheet which the members received in their packets. He stated he met with the Budget Subcommittee last week and also thanked Mr. Castellarin for working with him. He added that the FinComm was meeting to discuss reserves for snow removal. Mr. Katz stated he was working to get a handle on the major items that drive the budget and stated he would be working over the summer with the Superintendent and the Leadership Team to review the FY 16 budget. There was discussion regarding the METCO grants as well as the all-day Kindergarten grant. Ms. Angelakis stated they were planning as if they would not receive the Kindergarten grant, but that she would not consider going back to a half-day program.

### **UNFINISHED BUSINESS**

#### **Proposed SC Meeting Dates 2015-2016SY – Updated**

Ms. Marshall reminded all that the next scheduled meeting was agreed to be Thursday, June 25<sup>th</sup>. She added that the proposal for the upcoming year is to move to Thursday's in accordance with the proposed schedule in the packets.

### **SUBCOMMITTEE REPORTS**

Ms. OConnor spoke about the Master Plan Committee and clarified the goals of that committee as it relates to where the town hopes to be by 2025. She thanked Ms. Angelakis for letting her share some information with the Leadership Team. Ms. Marshall stated she felt it was odd that the schools weren't involved in the discussion where the District is such a large portion of the budget and real estate in town. Ms. OConnor stated they had discussed that. Ms. Marshall stated she did attend the visioning forum and that schools were discussed.

Ms. Wright stated that Communications has not met. She also reminded that the policies which need to be reviewed should be added to the agenda for discussion and resolution. There was discussion regarding the students traveling in cars policy and Ms. Marshall stated she needed to follow up with legal counsel. Ms. Wright suggested the committee be aware of the legal bills also in reviewing these policies.

Ms. Cooper stated there was a Joint Task Force meeting tomorrow and that they were working on the job description and hoping to move forward with that posting.

Ms. Marshall updated on Negotiations and stated they were hoping to wrap up the Administrative Assistants and Custodians in the next meeting. Ms. Angelakis added that the Custodians might need an additional meeting. Ms. Marshall stated they would begin negotiations with the ESP unit as well.

**NEW BUSINESS**

**Donation from Chartwell's – MS Garden Club for compost food waste and for students to grow vegetables.**

Ms. Angelakis stated that Chartwell's had generously donated \$1,000 for students to begin to grow vegetables and requested approval to accept the gift.

**MOTION:**

It was moved by Mr. Delano and seconded by Ms. OConnor to accept a \$1,000 donation from Chartwell's for the Middle School Garden Club. The motion passed unanimously.

Ms. Marshall recognized Deb Dewing for public comment and explained the purpose for public comment. Ms. Dewing came forward to speak about concerns regarding the new Extended Day program and the ability to work extended day beyond their hours within school. She stated that Ms. Stone said they would not be allowed to work beyond 40 hours in both programs and that she would be losing weekly hours under this new plan. She expressed concern over this new protocol. Ms. Marshall thanked her for the comment and stated someone would have to get back to her.

Ms. Cooper questioned whether a joint meeting with the Selectmen had been scheduled. Ms. Marshall stated their preferred date was July 15<sup>th</sup> and requested input from the Committee on whether that date would work.

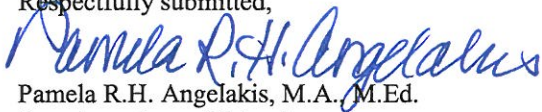
Ms. Cooper also questioned scheduling workshop meetings for budget discussion and receiving reports from Mr. Katz. She suggested doing that during one of the summer meetings. Ms. Wright also reminded of the Superintendent's Evaluation and there was discussion regarding that schedule.

**ADJOURNMENT**

**MOTION:**

At 8:15 p.m. it was moved by Mr. Delano and seconded by Ms. OConnor to adjourn. The motion passed unanimously.

Respectfully submitted,



Pamela R.H. Angelakis, M.A., M.Ed.  
Superintendent of Schools  
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Date: 6/25/15