

REGULAR SESSION MINUTES

September 7, 2016

A meeting of the Swampscott School Committee was held in room B129 at Swampscott High School commencing at 7:00 p.m. with the following members present: Ms. Carin Marshall, Chairman, Mr. Ted Delano, Ms. Suzanne Wright and Ms. Gargi Cooper. Also Present: Ms. Pamela Angelakis, Superintendent of Schools, Anne Marie Condikey, Director of Curriculum, Mr. Evan Katz, School Business Administrator, Michael Scola, Director of Facilities Management, and Student Representatives Gabby LaRiviere and Tenley Seidel. Ms. Amy OConnor was absent.

Ms. Marshall welcomed Ms. Condikey and the student representatives to their first formal meeting. Each of the student representatives gave some biographical information of themselves.

PUBLIC COMMENT

There was none.

COMMUNITY ANNOUNCEMENTS

Mr. Delano spoke about crossing guards and reminded all in regards to safety issues and always utilizing the crosswalks. He congratulated Kelly Farley and Coach Serino on their recent trip to Nantucket. He also stated that he has volunteered through Ms. Baralt to welcome the students who will be coming to town from Spain with a barbecue at his home. He reminded current juniors and seniors to stay in touch with the Guidance Department during these important years. He also referred to STEM/Robotics classes and said he hoped the Committee would be looking at those programs because he knew that parents are invested in them.

Gabby LaRiviere spoke about the new principal at the High School and thought that students were responding well to his leadership. She also commented on a new class called Green Scholars run by Ms. Wilbur which works on recycling and other projects through town.

Tenley Siedel said that Drama Club would have having auditions next week and that Peer Leaders and ADL are meeting next week also.

Ms. Marshall welcomed everyone back for a new school year and acknowledged all of the hard work done over the summer to get the schools up and running. Ms. Angelakis added she felt it was the best opening she's had by far and that it couldn't be accomplished without her team. She added it was a great first day and opening convocation as well.

CONSENT AGENDA

Ms. Marshall read the items contained in the Consent Agenda. It was agreed to move the minutes to the next meeting for approval.

MOTION:

It was moved by Ms. Wright and seconded by Ms. Cooper to accept the warrants as listed on the Consent Agenda. The motion passed 4-0.

SUPERINTENDENT'S REPORT:

Ms. Angelakis requested to move letter C forward on the agenda.

Capital Projects Update – M. Scola

Mr. Scola gave an update on projects through the District including the boilers at Hadley. He explained that he would have interviews with three of the contractors on Friday. He explained the boiler room was inspected for lead paint before the project gets underway and lead paint that was located was safely removed. He also explained that he has put a plan into place for any issues surrounding boiler failure or should a back-up need to be put into service. He updated on the Clarke School project and reviewed the issues that are being worked on by the builder. Mr. Scola explained that they had withheld a portion of the contracted money to ensure that the job was corrected and

completed by the vendor by a September 30th deadline. Mr. Scola updated on security issues and stated he was in the process of receiving quotes from White Hawk for card swipe access for exterior doors. He also updated on replacement of some security cameras. Mr. Scola said the sprinkler work in the High School auditorium was completed and stated further he would be getting proposals for the same work for the High School gym.

Ms. Angelakis commented on an issue with the seal in the atrium and thanked Mr. Scola for correcting that with the cleaning company. Ms. Cooper questioned whether all the projects were done through capital and Ms. Angelakis stated it was. Mr. Delano questioned the work at Clarke School and Mr. Scola stated he felt confident the builder would correct the issues by September 30th. Mr. Delano also questioned the lead paint issue and Mr. Scola said the only room tested was the boiler room to prep it for the work that would be done. Ms. Wright questioned the timeline for the boiler work. Mr. Scola stated he hoped to have more information at the next meeting. Ms. Cooper thanked Mr. Scola for his report and stated it was refreshing to have a detailed report of what's happening.

MIAA – Academic Policy – K. Farley

Ms. Farley gave an update on Middle School athletics and the recent High School golf team's trip to Michigan.

Ms. Farley also updated on the changes to the academic policy and aligning it with the MIAA policy. She explained the how the changes would affect students and recommended using the MIAA policy as written. Ms. Wright expressed a concern in putting out to students that they could "fail one class" and what the coaches would be doing to keep on top of those students. Ms. Farley explained that most student athletes or students who didn't perform well would have been ineligible under either policy but that this change allows for that small group of students who may have hit a rough spot with a certain subject. Ms. Angelakis added that she felt that academics would still be monitored closely by Ms. Farley. Ms. Cooper questioned what the District was doing for students who may be at risk for failure and graduation requirements. Ms. Angelakis stated this was the athletic piece and that there was other High School staff involved in those cases. Ms. Cooper was concerned they were lowering the standard. Ms. Farley spoke about having athletics involved for students who need that motivation and that this policy allows for a little wiggle room for certain groups of students to be successful.

Athletic Handbook – K Farley

Ms. Farley stated the handbook had been updated and would be posted on the website once it's been reviewed. Ms. Angelakis stated she would forward copies to the Committee for review and would be on the next agenda for review.

Ms. Cooper questioned the Middle School sports schedules and stated she had heard from some concerned parents. Ms. Farley suggested sending them to her so that they get the correct information that they need.

Personnel Report

Ms. Angelakis reviewed the personnel reports in the Committee's packets.

District Student Handbook

Ms. Angelakis reported the district student handbook has been updated and posted online.

Summer Maintenance Update

Ms. Angelakis gave an update on all of the projects completed over the summer which included several new classroom builds, painting, air conditioning due to medical needs and parking lot relining.

PARCC test results update with Anne Marie Condike

Ms. Condike explained she had received some preliminary information but that it was expected that Districts would receive student reports on September 27th. She also gave an update on the next-generation of MCAS testing set to start this spring. Ms. Cooper questioned whether information could be forwarded to parents as she had been hearing some confusion on PARCC reporting.

HS Cleaning Contract – vote requested – E. Katz

Mr. Katz explained that it was before the Committee to vote to exercise the second year option on the High School cleaning contract with Advanced Maintenance Solutions. Ms. Marshall questioned whether the contract amount was remaining the same and Mr. Katz stated it was and that it was just voting to extend an additional year.

MOTION:

It was moved by Mr. Delano and seconded by Ms. Wright to exercise the option for one additional year for the contract with Advanced Maintenance Solutions. The motion passed 4-0.

CHAIR REPORT:

Ms. Marshall reported that Mr. Younger will be leaving town as the Town Administrator and a screening committee was being formed to find his replacement. She stated the Town Charter does call for a member of the Committee or designee to be appointed. There was discussion and it was decided for Ms. Wright to be the Committee designee.

Ms. Cooper brought up an issue with receiving the warrants through the drop-box. Mr. Katz stated he would speak to Mr. Akim to see if there was another way to deliver the warrants electronically.

SCHOOL BUSINESS ADMINISTRATOR

FY16 budget update

Mr. Katz handed out an updated version of the FY16 update. He spoke about the over-budget amounts and the sources of those amounts. He also referred to special revenue funds including food service, athletics, circuit breaker, preschool and extended day. Ms. Cooper questioned the Athletics budget and why it was still in the negative. Mr. Katz explained about increases costs and stated that the account is operating better than in the past but that user fees have not been increased for a few years to off-set increasing expenses. He also explained that the State and Federal reporting would be completed and information provided for the annual Town audit.

FY17 budget update

Mr. Katz stated that revenue is proceeding as planned and he gave updates as to the progress to date. He also reviewed a list of items which he said would be watched throughout the year and stated he would report back as things develop further.

UNFINISHED BUSINESS

Election of Chair & Vice Chair – vote requested

Ms. Marshall stated she would entertain a motion for election of Chair and Vice Chair.

MOTION:

It was moved by Mr. Delano and seconded by Ms. Wright to nominate Carin Marshall as Chair and Amy OConnor as Vice Chair. The motion passed 4-0.

Appointment of Subcommittees

Ms. Marshall reviewed the list of subcommittees and appointments. There was discussion regarding the Committees and Ms. Marshall entertained a motion for the appointments:

MOTION:

It was moved by Ms. Cooper and seconded by Ms. Wright to appoint the following Subcommittee positions and liaisons.

- Ted Delano and Amy OConnor – Communications.
- Ted Delano and Amy OConnor – Finance.
- Carin Marshall and Gargi Cooper – Negotiations.
- Suzanne Wright and Gargi Cooper – Policy.
- Suzanne Wright and Carin Marshall – Representatives for the K-12 Task Force.
- Ted Delano – Liaison for Special Education.
- Gargi Cooper – Liaison for Renewable Energy.
- Suzanne Wright – Representative for Regionalization Committee.

The motion passed 4-0.

SUBCOMMITTEE REPORTS

Policy JF Student Activity Account – first read

Ms. Wright reviewed the changes to Policy JF Student Activity Account as a first read. She explained a new law made changes to funds held from a graduating class. She explained that Joanne van der Burg was familiar with the change in the law and has started the process of notifying classes who may be affected. Ms. Wright stated anyone could email her questions and added that once approved the Class Advisors would also need to be notified of the change.

Policy JLCD Administering Medicines to Students – first read

Ms. Wright said she met with Mrs. O'Malley to review changes to the policy. There was a discussion regarding Narcan and the policy was reviewed to be in line with current laws. Ms. Cooper questioned Narcan and whether the nurses are currently trained to administer. She also spoke about a new nasal spray for Narcan versus the current form. Ms. Angelakis stated she would speak to Mrs. O'Malley to look into the nasal spray form. Ms. Wright advised the policy was first read and any questions could be directed to her before the next meeting.

NEW BUSINESS

Superintendent Goals

Ms. Angelakis reviewed the revisions she had made with the Committee's feedback after the workshop. Ms. Angelakis also requested any questions and feedback from the revisions. Ms. Marshall stated she would forward information to the Committee members as well.

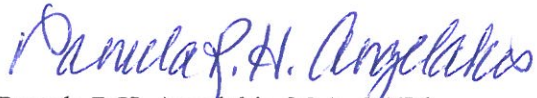
There was discussion of scheduling Executive Session before the next meeting.

ADJOURNMENT

MOTION:

At 9:05 p.m. it was moved by Ms. Wright and seconded by Ms. Cooper to adjourn.
The motion passed 4-0.

Respectfully submitted,



Pamela R.H. Angelakis, M.A., M.Ed.
Superintendent of Schools
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Date: